



Department of Planning & Development  
Office of Community Services

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September 25, 2013

Ms. Rebecca Katzenmeyer  
Toad Hill Children's House  
4418 Milwaukee Street  
Madison, WI 53714

Dear Ms. Rebecca Katzenmeyer:

Congratulations! This letter is to inform the **Toad Hill Children's House Staff and Parent Advisory Board** that as of September 25, 2013, **Toad Hill Children's House** meets the standards of quality necessary for accreditation by the City of Madison Child Care Unit. This accreditation makes Toad Hill eligible to serve children receiving City of Madison childcare assistance and to receive accreditation grants, consultation and training from City staff. City staff reserves the right to return to the program from time to time to ensure the maintenance of quality programming. The Administrative Review and Classroom Review are on file at the school. Please make these documents available to the advisory board, parents and staff. These reviews are public documents and should be available for those wishing to read them. If you, staff or any of the advisory board members have questions about any of the reviews, please do not hesitate to call me.

Toad Hill is truly a diamond. I was truly amazed at how respectful and intentional the environment is arranged and designed. The concept of the entire building to include the outdoor play space **is the** classroom is remarkable and has left an indelible impression on me. Interactions between teachers and children are compassionate and supportive. The commitment that you have to the families and the children that you serve helps to create the bridge that supports how children learn at school and at home and how that system working together will benefit the family and the school community.

During the accreditation process, there were some Identified Areas of Improvement that were brought to the Directress's attention mostly requiring additions, changes, and updates to various operating policies and procedures. Many of these areas for improvement have been identified by other outside entities, i.e. WI State Licensing, accountant while working with the program. The program will be making changes and submitting new handbooks (parents and staff) to me by November 30, 2013.

**Toad Hill Children's House** provides a program of a high quality care and education to the children in the first plane of human development. The teachers are intentionally committed to developing a curriculum that respects and responds to each individual child as well as the entire class, laying a firm foundation for future growth both social and emotionally, as well as cognitively. The Directress and teachers are dedicated professionals and talented and professional of whom you should be very proud.

Thank you for your attention and time. Please call me if you have any questions – 276-2611.

Sincerely,

Terri Strong  
Child Care Specialist

Cc: Parent Advisory President